

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
FOUNTAIN SANITATION DISTRICT**

April 11, 2024

Opening:

Mr. Christian called the regular meeting of the Board of Directors of the Fountain Sanitation District to order at 5:00 p.m. on April 11, 2024.

Directors Present:

Mr. Christian
Dr. Durbin
Mr. Holtz
Mr. Blankenship
Mr. Thomas

Also In Attendance:

District Manager James Heckman
Asst. District Manager Jonathan Moore
Office Administrator Cindy Murray

Guests in attendance: None

A. Approval of Consent Agenda

- a. Approval of Regular Meeting Minutes – March 14, 2024
- b. Approval of Bills for Payment – March 2024
- c. Review of Financial Statements – March 2024
- d. Approval of Investments and Transfers – March 2024
- e. Ratify Assets Purchased over \$500 – March 2024

District Manager James Heckman requested to remove line item (e) (Ratify assets purchased over \$500) from the consent agenda.

Mr. Thomas made a motion to approve the Consent Agenda with the removal of line item (e). Second by Dr. Durbin. Motion carried.

Mr. Heckman reported the delivery date of the new 2024 S64 Bobcat Skid Loader would be Monday, March 18, 2024, after the Consent Agenda was submitted. He requested the Board ratify check # 36152 payable to Bobcat of the Rockies in the amount of \$52,846.51. Mr. Thomas made a motion to approve check # 36152 payable to Bobcat of the Rockies in the amount of \$52,846.51. Second by Mr. Blankenship. Motion carried.

B. Special Business –

1. Assistant District Manager Jonathan Moore reported that the Kiowa Street Sewer Main Replacement Project has been completed. He reported that Miller Pipeline (formerly KR Swerdfeger) is the contractor. The project consisted of replacing 450 feet of sanitary main and ten service line reinstatement connections. He reported after construction started, more of the asphalt roadway on Kiowa started to fail. The City of Fountain required the District to repair the additional failing road, which added 25-30% more asphalt along the trench line. They received Payment No. 1 in the amount of \$167,805.15, this does not include the 5% retainage. Mr. Blankenship made a motion to approve Payment No. 1 payable to Miller Pipeline (formerly KR Swerdfeger) in the amount of \$167,805.15. Second by Mr. Thomas.

Motion carried.

2. The Board was presented with and asked to approve Resolution No. 2024-05, to Adopt an Investment Policy. Mr. Heckman stated that with the consensus of the Board at the March meeting, he completed a formal Investment Policy. Mr. Blankenship made a motion to approve Resolution No. 2024-05, Resolution to Adopt an Investment Policy. Second by Mr. Thomas. Motion carried.
3. Mr. Heckman wanted to discuss and get the Board’s wishes on moving forward with Morgan Stanley as the District’s fund and investment manager and UMB bank as the Account Custodian or continue with CSAFE and Colotrust knowing that the investment income will fluctuate with the economy. He reported that the language in the fund management agreement is now acceptable. Ms. Murray is in the process of securing a Custodian Account with UMB Bank for the Investment Account. The Custodial fee for UMB Bank is \$2000 annually and a set up fee of \$500. Discussion followed. It was the Board’s consensus to move forward with Morgan Stanley and UMB Bank.
3. The Board was presented with and asked to approve a Non-Exclusive Permanent Easement and Temporary Construction Easement Agreement between the Fountain Sanitation District and the City of Fountain. Assistant District Manager Jonathan Moore reported that the City of Fountain requested the Easement for their 30” water line. The water line runs through the RJCII facility property. They previously constructed an existing water line from Link Rd across Fountain Creek, they will need to run it across the railroad and under the Interstate. He is recommending approval. Mr. Thomas made a motion to approve the Non-Exclusive Permanent Easement and Temporary Construction Easement Agreement between the Fountain Sanitation District and the City of Fountain/. Second by Dr. Durbin. Motion carried with Mr. Christian and Mr. Blankenship abstaining.

C. General Business –

1. Assistant District Manager Jonathan Moore reported that they continue to work on preliminary stages of the design phase for a reinforced concrete pad at the upper level for the bio-solids holding and loading area at the RJCII facility. He will keep the Board updated.
2. District Manager James Heckman reported that RH Borden installed ten real time flow monitoring probes throughout the District’s collection system. They are placed strategically in the District’s main drainage basins and then narrowed down where suspected inflow and infiltration is entering the system after several wet events. He reported that the recent snowstorm should have counted as an event. They are waiting on RH Borden to send the login credentials to review and download data.
- He reported that the District has been mediating a private sewer line issue between 309 W. Missouri Avenue and the Olde Town Coffee Shop at 105 S. Santa Fe Avenue. The property owner at 309 W. Missouri started having problems with their service line in January, they went through all the correct steps and replaced their sewer service line not knowing that the service line for the coffee shop went through their property and was connected onto the same service line. No easements exist for what was the common service line. The owner of 309

W. Missouri has temporarily allowed the temporary reconnection of the service line for 105 S. Santa Fe with the condition that they relocate the service line. Mr. Heckman stated that the District is not getting involved but trying to reinforce a positive outcome. He will keep the Board updated.

- Mr. Heckman reported on the following FSD items:
 - Staff is in the process of soliciting bids or purchasing the following items:
 - Parts and equipment from Parkson for the north Aeration Basin rehabilitation have been ordered.
 - The UV system replacement banks have been ordered. They are soliciting bids for an electrical contractor for the installation of the new equipment.
 - Still working on the replacement Utility Truck
 - The RJCII Essco Grit replacement pump was ordered on February 22nd with a 22-week delivery time. Tim Long received a call from Essco stated that the local dealer did not have enough line of credit to complete the order. Mr. Long has started the whole process over again with a national supplier. The cost to replace the equipment is \$52,000 without installation. The overall replacement project will be approximately \$60,000+.

D. New Business – None

E. Other Business – None

Adjournment:

Dr. Durbin made a motion to adjourn the meeting at 5:30pm. Second by Mr. Thomas. Motion carried. The next regular meeting will be at 5:00 pm. on May 9, 2024.

Minutes submitted by:

Cynthia Murray

