

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
FOUNTAIN SANITATION DISTRICT**

December 14, 2022

Opening:

Mr. Christian called the regular meeting of the Board of Directors of the Fountain Sanitation District to order at 5:30 p.m. on December 14, 2022.

Directors Present:

Mr. Christian
Dr. Durbin
Mr. Holtz
Mr. Thomas
Mr. Blankenship

Also In Attendance:

District Manager Jim Heckman
Office Administrator Cindy Murray
Asst. District Manager Jonathan Moore

Guests in attendance: None

A. Approval of Minutes

Mr. Holtz made a motion to approve the regular meeting minutes of November 9, 2022. Second by Dr. Durbin. Motion carried.

B. Approval of Bills

Dr. Durbin made a motion to approve the bills for November 2022 for payment. Second by Mr. Thomas. Motion carried.

*The Board reviewed the financial statements for November 2022 at this time with no questions or comments.

C. Special Business –

1. Mr. Christian opened the meeting for public comment on the 2023 Proposed Budget. Mr. Heckman presented the Board with a PowerPoint presentation covering the major points of the proposed budget for year 2023 including the proposed operational, capital projects, and major equipment purchase items. Brief discussion also followed on reserve accounts. Mr. Heckman stated that they are in the process of drafting a formal Reserve Guidance Policy. Being no public questions or questions or concerns from the Board of Directors, Mr. Christian closed the meeting for public comment.
2. Mr. Holtz made a motion to approve the Resolution to set the Gross Mill Levy at 6.082 mills for 2023. Mr. Heckman stated that this is set with the restrictions of the Gallagher Amendment of the Colorado Constitution concerning property taxes. Second by Mr. Blankenship.
3. Mr. Thomas made a motion to approve the 2023 Proposed Budget as presented. Second by Mr. Blankenship. Motion carried.

4. Mr. Holtz made a motion to approve Resolution No. 2022-07, Posting for Meetings. Mr. Heckman stated that the designated posting places shown in the Resolution remain unchanged which are the District administration offices and the District’s website. Second by Mr. Thomas. Motion carried.
5. Mr. Holtz made a motion to approve the Notice of Public Meetings for scheduled meeting dates in 2023. Mr. Heckman stated there are no conflicting holiday dates and that the posting locations remain unchanged which are also the District administration offices and the District’s website. Second by Mr. Thomas. Motion carried.
6. The Board was presented Resolution No. 2022-08, regarding the District’s Rates, Charges, Fees and Monetary Penalties. Mr. Heckman stated that as directed by the Board the customer user charge and Plant Investment Fees (tap fees) reflect no rate increase for budget year 2023. He reported there was a modification for residential customers that leave during the winter which also include the averaging months. The Wastewater User Charge for established for existing residential customers will be based on a minimum 2,000 gallons average winter water use volume for each customer during the billing periods for December, January and February or the actual use volume metered, whichever is greater. Dr. Durbin made a motion to approve Resolution No. 2022-08, regarding the District’s Rates, Charges, Fees and Monetary Penalties. Second by Mr. Blankenship. Motion carried.
7. Assistant District Manager Jonathan Moore reported on the Monterey Way Sewer Replacement Project. He stated that the project has been completed, inspected and the notice of final payment has been published with no inquiries received. Staff is requesting the Board give favorable consideration for approval of final payment to RMS Utilities, Inc. in the amount of \$8,400. Mr. Blankenship made a motion to approve final payment to RMS Utilities, Inc. in the amount of \$8,400. Seconded by Mr. Thomas. motion carried.
8. Assistant District Manager Jonathan Moore reported on the RJCII Sewer Realignment Project. He stated that this project has also been completed, inspected and the notice of final payment has been published with no inquiries received. Staff is requesting the Board give favorable consideration for approval of final payment to RMS Utilities, Inc. in the amount of \$11,355. Mr. Blankenship made a motion to approve final payment to RMS Utilities, Inc. in the amount of \$11,355. Seconded by Dr. Durbin. Motion carried

D. General Business –

1. Assistant District Manager Jonathan Moore reported on the Illinois Avenue Sanitary Main Realignment (BNSF) Project. He stated the District has received an executed copy of the permit from BNSF. The project documents have been put out to bid, and bids are due before January 6, 2023. The project is anticipated to start March 2023. He will keep the Board informed.
2. District Manager James Heckman reported on the CSU-FSD Wholesale Wastewater Management Services Agreement. he reported that there has been no movement. The Amara Annexation request into Colorado Springs seems to be moving forward, their latest request is that should Colorado Springs Council pass a proposed new water restriction ordinance, the Amara development should be allowed to continue under a grandfather clause. He will keep the Board updated.

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- He reported on the updated LFMSDD Service Agreement. All comments received by the members have been addressed. The final agreement is on the LFMSDD agenda for tomorrow’s meeting for approval consideration. He has still not had any communications with Sheila Venezia as a non-voting developer member representative and signatory to the agreement.
- He reported on the following HDTRWRF items:
 - ✓ He thanked Tim Long and his team for being prepared and passing the December 1st State Inspection.
 - ✓ He reported the operators continue to have tumbleweed problems causing several operational issues with the equipment.
- He reported on the following RJCII facility items:
 - ✓ Staff will be switching clarifiers in the next week.
 - ✓ Staff will be replacing the grit pump motor when received.
- He reported on the following collection system items:
 - ✓ Staff continues to identify all service lines within public right-of-way using the lateral launcher camera equipment.

E. New Business –

1. Ms. Murray requested the Board consider ratifying the following transfers:
 - ✓ \$100,000 from the United Business Bank Checking account to the Community Banks of Colorado payroll account on October 5, 2022,
 - ✓ \$140,000 from the United Business Bank Checking account to the CSAFE-FSD account on October 5, 2022,
 - ✓ \$140,000 from the United Business Bank Checking account to the CSAFE-JCC/LFMSDD account on October 5, 2022. And
 - ✓ \$100,000 from the United Business Bank Checking account to the community Banks of Colorado payroll account.

Dr. Durbin made a motion to ratify the transfers. Seconded by Mr. Thomas. Motion carried.

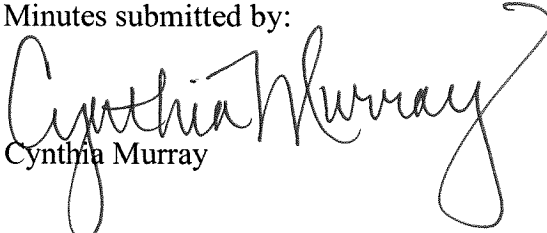
2. Mr. Heckman requested the Board consider ratifying the purchase of a computer system from Costco in the amount of \$2,723.35 on November 30, 2022. Mr. Holtz made a motion to approve the purchase of the computer system in the amount of \$2,723.35. Seconded by Mr. Thomas. Motion carried.

F. Other Business – None

Adjournment:

Dr. Durbin made a motion to adjourn the meeting at 6:25 pm. Second by Mr. Blankenship. Motion carried. The next regular meeting will be at 5:30 pm. on January 11, 2023.

Minutes submitted by:


Cynthia Murray